

SPRING 2017 GRAD DEADLINE CALENDAR for PURDUE UNIVERSITY DEGREES		Certificate students	Master's degree students		PhD degree students		
			MS non-thesis	MS thesis	Group 1	Group 2	Group 3
Dates	Activity or Event	Graduate Certificate (does not require a thesis)			Clinical Psych PhD students; Biology and Chemistry PhD students who began in Spring 2016 or later; all other Purdue PhD students who began in Spring 2017 or later	PhD students who have indicated <b>Indianapolis</b> on the Declaration of Intent form for their diploma	PhD students who have indicated <b>West Lafayette</b> on the Declaration of Intent form for their diploma
4 weeks before thesis defense	<b>PhD students in Group 3 electronically submit Form 8 to PUWL.</b>	n/a	n/a	n/a	n/a	n/a	✓
2 weeks before thesis defense	<b>MS thesis students and PhD students in Group 1 and Group 2 electronically submit Form 8 to the IUPUI Grad Office.</b>	n/a	n/a	✓	✓	✓	n/a
As soon as possible	Complete the <b>Graduation Application and Survey</b> found at <a href="http://www.science.iupui.edu/academics/preparing-graduation">http://www.science.iupui.edu/academics/preparing-graduation</a> . (Note: if you have already completed this for a previous IU degree, the system will not allow you to complete it again. In that case, email Scigrad@iupui.edu.)	✓	✓	✓	✓	✓	✓
Sun. Jan. 8, 2017	Last day for a <b>fully approved Plan of Study</b> to be received by the Purdue Graduate School to graduate in Spring 2017.	✓	✓	✓	✓	✓	✓
Mon. Jan. 9, 2017	<b>Classes Start for Spring Term 2017</b>	✓	✓	✓	✓	✓	✓
Fri. Jan. 13, 2017	<b>Last day to register <u>online</u> via One.IU for CAND 99100 + 1 credit hour of a fee-bearing course for the 2017 Spring Term. The CAND 99100 class number is 28633 for the 2017 Spring Term.</b>	✓	✓	✓	✓	✓	✓
Contact the IUPUI Grad Office at <a href="mailto:pugrad@iupui.edu">pugrad@iupui.edu</a> or 274-1577 for questions about CAND courses.							
Wed. Feb. 15, 2017	<b>Last day to declare candidacy</b> for Spring 2017 graduation.	✓	✓	✓	✓	✓	✓

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Sat. Jan. 14 to Tues. Feb. 14, 2017	Students may <b>still add CAND 99100 using the eDrop/Add form. IUPUI will add a late fee of approx. \$25</b> to the student's Bursar account. Also, <b>PhD students in Group 3 need to request addition to the Candidate Roster.</b> The request needs to be emailed to the respective PUWL department, which will then need to send an email to the PUWL Graduate Office.	✓	✓	✓	✓	✓	✓
		n/a	n/a	n/a	n/a	n/a	✓
Wed. Feb. 15, 2017	<b>Last day for PhD students in Group 3 to submit Form 380</b> to Molly Rondeau in LD 222	n/a	n/a	n/a	n/a	n/a	✓
Thurs. Feb. 16 to Sun. April 2, 2017	<b>Students with extenuating circumstances may still add CAND 99100 with the payment of a \$200 Late Graduation Deadline Fee. Use the eDrop/Add form. IUPUI will also add a late fee of approx. \$25</b> to the student's Bursar account. Also, <b>PhD students in Group 3 need to request addition to the Candidate Roster.</b> The request needs to be emailed to the respective PUWL department, which will then need to send an email to the PUWL Graduate Office.	✓	✓	✓	✓	✓	✓
		n/a	n/a	n/a	n/a	n/a	✓
<i>Date and time to be announced</i>	<b>Thesis Format Pre-Check Workshop.</b> Mandatory for all thesis students, whether MS or PhD, who plan to graduate in Spring 2017 or Summer 2017. Registration information will be included when the announcement is made.	n/a	n/a	✓	✓	✓	✓

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Fri. Mar. 3, 2017	<b>Last day to complete Exam/Degree only requirements</b>	n/a	n/a	✓	✓	✓	✓
Mon. Apr. 3, 2017	No student may be added to the CAND list. This means <b>students not already on the CAND list will not graduate in May 2017.</b>	✓	✓	✓	✓	✓	✓
Fri. Apr. 7, 2017	Last day for MS thesis students and PhD students in Group 1 and Group 2 to contact Summer Layton in the IUPUI Graduate Office for a post-defense thesis review. Before submitting/uploading a thesis, students are required to have at least 1 thesis review meeting with the IUPUI Grad Office. To schedule a thesis review, contact Summer Layton at <a href="mailto:slayton@iupui.edu">slayton@iupui.edu</a> .	n/a	n/a	✓	✓	✓	n/a
Fri. Apr. 21, 2017	<b>Last Day to return Final Exam Reports</b>						
	Electronic Form 7 must be <u>received</u> at the Purdue Graduate School for <u>all</u> MS students (thesis and non-thesis).	n/a	✓	✓	n/a	n/a	n/a
	Electronic Form 11 must be <u>received</u> at the Purdue Graduate School for <u>all</u> PhD students.	n/a	n/a	n/a	✓	✓	✓

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Fri. Apr. 28, 2017	<b>Last Day for Thesis / Dissertation Deposit</b>						
	<b>Note that the Thesis Deposit forms are now electronic and available through <a href="http://mypurdue.purdue.edu">mypurdue.purdue.edu</a>.</b>						
	MS thesis students and PhD students in Group 1 and Group 2: these students have already contacted Summer Layton in the IUPUI Grad Office about their thesis review and individual thesis deposit dates.	n/a	n/a	✓	✓	✓	n/a
	PhD students in Group 3: for information go to <a href="https://www.purdue.edu/gradschool/research/thesis/">https://www.purdue.edu/gradschool/research/thesis/</a>	n/a	n/a	n/a	n/a	n/a	✓
Sat. May 6, 2017	<b>For Spring 2018 PhD graduates:</b> all PhD students need to pass the preliminary exams by this date to be eligible for Spring 2018 graduation (assuming the student registers for Summer 2017 and Fall 2017).	n/a	n/a	n/a	✓	✓	✓
Sun. May 14, 2017	<b>Official Graduation Date for all grad certificate, MS and PhD students.</b> (This is based on the IUPUI calendar and falls before the last day to submit grades.)	✓	✓	✓	✓	✓	✓
<b>COMMENCEMENT:</b>	IUPUI has only one commencement program per year, in May. Students graduating in May 2017 will be invited to attend the ceremonies on Sunday, May 14, 2017.						
<b>DIPLOMA DISTRIBUTION:</b>	Diplomas for May graduates are usually ready by the end of July. The Dean's Office will notify you when your diploma is available. You may choose to either pick it up in person or have it mailed to the address you indicate.						

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<b>CONTACTS:</b>	IUPUI Grad Office	(317) 274-1577	<a href="mailto:pugrad@iupui.edu">pugrad@iupui.edu</a>				
	Summer Layton at IUPUI Grad Office	(317) 274-1577	<a href="mailto:sllayton@iupui.edu">sllayton@iupui.edu</a>				
	CAND course questions: IUPUI Grad Ofc.	(317) 274-1577	<a href="mailto:pugrad@iupui.edu">pugrad@iupui.edu</a>				
	Purdue Graduate Office	(765) 494-2600					
	Purdue Thesis Dissertation Office:		<a href="https://www.purdue.edu/gradschool/research/thesis/">https://www.purdue.edu/gradschool/research/thesis/</a>				
	Ashlee Messersmith, Thesis Asistant	(765) 496-3312	<a href="mailto:amiley@purdue.edu">amiley@purdue.edu</a>				
	Mark Jaeger, Thesis Manager	(765) 496-3157	<a href="mailto:markj@purdue.edu">markj@purdue.edu</a>				
	School of Science Dean's Office						
	Molly Rondeau:	(317) 274-0672	<a href="mailto:mrondeau@iupui.edu">mrondeau@iupui.edu</a>				
	Form 380						
	Diploma distribution						
	Mary Harden:	(317) 278-0214	<a href="mailto:mharden@iupui.edu">mharden@iupui.edu</a>				
	general grad student information						
	IUPUI Registrar	(317) 274-1519	<a href="mailto:iupuiereg@iupui.edu">iupuiereg@iupui.edu</a>				
	IUPUI Bursar	(317) 274-2451	<a href="mailto:bursar@iupui.edu">bursar@iupui.edu</a>				
<b>GRAD ADVISOR AND FACULTY INFORMATION</b>							
<u>Tentative date</u> : Tues. May 9, 2017	Grade rosters open for Spring 2017	✓	✓	✓	✓	✓	✓
<u>Tentative date</u> : Tues. May 16, 2017	Last day to change an "I" or "R" grade to a letter grade	✓	✓	✓	✓	✓	✓
<u>Tentative date</u> : Tues. May 16, 2017	Last day to submit Spring 2017 grades	✓	✓	✓	✓	✓	✓